Documents of the 4th Session of the 7th Executive Committee
世界针灸学会联合会第七届执委会第四次会议

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The Fourth Session of the Seventh Executive Committee

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文件一

世界针联第七届执行委员会第四次会议日程

时 间：2012年11月16日10:00—18:00

地  点：印度尼西亚万隆Mason Pine酒店

参会人员：执委、工作人员50人左右

会议程序：

上午 09:30  执委会委员报到

        10:00  主席宣布开会并介绍会议内容

中午 12:00  午休

下午 14:00  会议继续

        17:00  闭会
The Fourth Session of the Seventh Executive Committee

Agenda

Time  10.00-18.00, 16th of November, 2012
Location  Mason Pine Hotel, Bandung, Indonesia
Participants  Executive members and WFAS staff (around 50 people)

Schedule
Morning  09:30  Attendance registration of the executive members
         10:00  The President declares open of the session and introduces the schedule
Noon    12:00  Lunch break
Afternoon  14:00  Session continues
             17:00  Closure
文件二

世界针灸学会联合会秘书处 2012 年工作报告

沈志祥 秘书长

尊敬的各位执委会委员:

我代表世界针联秘书处报告 2011 年 12 月至 2012 年 10 月秘书处工作情况。世界针联秘书处 2012 年完成的重点工作:

一、加强与会员团体、执委会委员的联系，促进国际合作，力求共同发展

1. 加强与执委会、会员团体的交流与合作，互通信息共同推动世界针联的发展。

2012 年世界针联在总部分别接待了来自美国、加拿大、巴西、挪威、西班牙、意大利、德国、台湾等国家和地区十余位针联副主席和执委。重点就章程修改、针灸教育、针灸标准化、针灸循证医学研究、世界针联组织发展、世界针联在国际标准组织中如何发挥作用等相关问题与邓主席交换意见，深入讨论，并提出建议；接待来自巴西、智利、哥斯达黎加、俄罗斯、西班牙等国家的会员团体及中医医疗机构来访近百余人，并签订了 4 项合作协议；接待来总部参观学习的巴西、智利、日本、法国的学习团队近 260 人次，开展中医针灸的学术交流、国际针灸师考试培训等工作；国际合作方面完成了俄罗斯莫斯科黄帝诊所、车里雅宾斯克中医诊所人员的交替等。
2. 加强与非会员学术团体的联系，积极做好会员发展工作。截至2012年10月30日，世界针灸学会联合会秘书处共收到来自5个国家和地区8个学术机构加入世界针灸学会联合会的申请材料。根据世界针联章程规定，经世界针联秘书处初审，世界针联资格审查委员会复审，有7个学术机构符合加入世界针联入会条件。分别是：

1. 生命科学研究所（巴西）
2. 中医及针灸科学研究院（巴西）
3. 巴西里约热内卢州雇员联盟针灸和相关疗法学会
4. 巴西针灸学校—SOHAKU/ABACO/CBA
5. 加拿大中医院科学学院
6. 加州中医公会（美国）
7. 英国古典中医学会

目前世界针联共有149个会员团体，代表着51个国家和地区。

二、加强与世界卫生组织的合作，认真履行NGO组织的义务

2012年秘书处根据与世界卫生组织的合作计划，认真履行NGO组织的义务，很好地完成了与世卫组织2010年—2012年三年合作计划，并在今年六月向世卫组织传统医药处提交了工作总结，准备提交下一个三年发展规划文稿。分别在2月份、5月份，选派了3名代表参加了世界卫生组织日内瓦总部召开的第130届世界卫生组织执行委员会，香港世卫组织亚太区传统医药（2011-2020年）十年规划发展会议。2012年10月18日世界卫生组织在瑞士日内瓦总部召开了与非政府组织（NGO）的咨询会，世界针灸学会联合会是世界上唯一与世界卫生组织建立正式关系的国际针灸组织，应邀派代表团参加了此次会议。非政府组织已经成为世界卫组织在国家层面的重要伙伴。作为
全球卫生事务领导机构，世界卫生组织越来越重视与非政府组织的关系。这次会议有来自总部设在不同国家和地区的25个与之建立正式关系的NGO机构的代表出席了会议。世界卫生组织总干事陈冯富珍出席并作了重要讲话。

三、加强国际针灸学术交流，提升针灸在世界范围内的临床应用价值

1. 世界针联国际针灸学术研讨会暨“中医针灸风采全球行”活动

2009年由世界针联大学工作委员会发起世界针联国际针灸学术研讨会暨世界针联“针灸风采全球行”系列活动，截止到2012年底共举办了8次。此活动充分发挥世界针联国际交流平台的自身优势，重点选取临床疗效突出的适宜技术，通过现场演示等形式，向针灸从业人员推广介绍诊疗技术，提高从业人员的临床水平。该形式比传统的学术报告形式影响更大，效果更直接。2012年世界针联秘书处分别在北京、山东、马来西亚和香港等地举办了5次“中医针灸风采全球行”活动。

2012年4月30日～5月2日在马来西亚砂拉越州古晋市的铂尔曼酒店隆重举行。会议由马来西亚国际传统医研究院、马来西亚管理科技大学、柔佛州中医针灸骨伤科学会联合承办，并荣获马来西亚联邦政府及砂拉越州政府的鼎力支持。会议主题为针灸、整骨、癌症及中医药学教育。马来西亚卫生部长廖中莱及来自中国、美国、加拿大、挪威、日本、新加坡等东南亚各国和港澳台地区400余人出席大会。
2012 年 12 月 2-3 日将在香港举行。以控烟的政策及执行措施为主题，共同交流分享控烟的成功经验。由世界针灸学会联合会、香港中文大学中医学院和香港博爱医院共同主办。

2012 年 12 月 7 日—10 日将中国北京召开世界中医针灸养生大会。

2、重要的学术活动

2012 年 4 月 6 日至 8 日由世界针灸学会联合会主办，长春中医药大学承办的“针灸治疗网球肘国际多中心临床研究项目启动会”在长春中医药大学隆重召开。该项目由世界针联协调召集，长春中医药大学、悉尼科技大学和香港浸会大学共同合作研究，本次启动会在保证针灸特色的前提下，明确国际临床研究规范设计研究方案，并在合作机制等方面达成了共识，此项国际多中心临床研究项目的启动，将推进针灸国际多中心临床研究的科学化、规范化，让针灸更好地服务于人类健康。

四、财务工作情况

1、会费收缴情况。根据秘书处工作计划，在 2011 年 4 月向会员团体发出《收缴会费的通知》，截止到 10 月底我们共收到会费 159,220 人民币，其中中国政府国际组织会费 70,000 人民币。

2、培训等收入 30, 9575 人民币。

3、秘书处财务支出情况

2012 管理费用和活动经费支出为 46 万。其中：

①管理费用：4 万元
②业务成本：42 万元

4. 财务审计情况

2012 年 4 月世界针联在负责中国社团管理的政府部门的指定下，由北京嘉润会计师事务所有限公司对世界针联 2011 年度的财务进行了审计。审计认为世界针联能严格执行中国政府制定《社会团体登记管理条例》，各项工作开展符合章程规定的业务范围；认真履行会费标准制定程序，遵守会费标准备案有关规定，完善会费管理制度；给予针联的财务工作很好的评价。

五、2013 工作重点

（一）认真做好世界针联第八届会员大会暨世界针灸学术大会的筹备工作。2013 年的大会分两部分筹备，会员大会由世界针联秘书处承办；世界针灸学术大会由澳大利亚针灸中医协会承办。

1. 会员大会筹备：
①、编制《世界针联会员情况调查一览表》，向世界针联会员发出有关召开第八届会员大会的通知
②、确定第八届执行委员会候选人的国家和地区分布方案，完成会员代表名额的分配和团体会员代表资格审查。
③、起草《章程修改意见草案》、《工作报告》、《财务报告》等文件。

2. 加强学术大会承办方沟通与联系，确保秘书处总部与澳大利亚针灸中医协会的信息及时有效的传递；确保会员大会与学术大会的成功召开。
（二）在与世界卫生组织的合作中重点完成以下三方面工作：

1. 按照与世界卫生组织 2010—2012 合作计划，2013 年世界针联第八届会员大会暨世界针灸学术大会将与世界卫生组织共同召开，秘书处将在 2013 年初向世界卫生组织递交报告，申请共同主办。继续加强与世界卫生组织的联系与沟通，发挥世界针联在世界卫生工作中的重要作用。

2. 根据本次执委会会议精神，认真完成与世界卫生组织 2013—2015 年合作计划文字的提交工作。

3. 认真组织安排世界针联的代表参加世界卫生大会和地区会议。

（三）2013 年是世界针联成立 25 周年，也是世界针联第八届会员大会召开之年。为全面了解世界针联会员团体在各国的发展情况，宣传世界针联的会员在过去 25 年中，在推动世界针灸发展所发挥的作用，秘书处拟收集世界针联会员信息，撰写《世界针联的历史与发展》，此项工作将在会员大会召开之前完成。

感谢各位执委在过去的一年中给予秘书处工作的支持和帮助！

世界针联秘书处
2012 年 10 月
2012 Work Report of the Secretariat

World Federation of Acupuncture-Moxibustion Societies (WFAS)

By Mr. Shen Zhixiang, Secretary-General of WFAS

October, 2012

Respected members of the Executive Committee,

On the Secretariat’s behalf, I’m presenting this report on the work of WFAS Secretariat from December 2011 to October 2012. The work of the Secretariat in 2012 is concentrated on the following aspects:

I. Strengthened the engagement with member societies and executive members for the purpose of promoting international cooperation and seeking common development.

1. Strengthened the communication and cooperation and shared information with the Executive Committee and member societies in the effort to jointly promote the progress of WFAS.

In 2012, WFAS headquarters received more than 10 vice presidents and executive members from various countries including USA, Canada, Brazil, Norway, Spain, Italy, Germany, Taiwan, etc.. They exchanged views and thoroughly discussed with President Deng and expressed suggestions to issues on revision of WFAS Constitution, acupuncture education, acupuncture standardization, evidence-based acupuncture, building and development of WFAS, and how to play a role in ISO; over 100 delegates from member societies and Chinese medical institutions from Brazil, Chile, Costa Rica, Russia and Spain with 4 cooperation agreements signed; and approximately 260 students from Brazil, Chile, Japan and France for academic exchange and training for international acupuncturist examination. In terms of international cooperation, experts who finished their term in Yellow-emperor TCM clinic in Moscow and Di-Yi Yinyang Clinic in Chelyabinsk were replaced.

2. Enhanced connections with non-member societies as the preparation of membership development. WFAS Secretariat had received applications from 8
academic institutions from 5 countries and regions until October 30, 2012. In accordance with WFAS Constitution and after first examination by WFAS Secretariat and second examination by the Qualification Examination Working Committee, there were 7 institutions that met the inclusion criteria of WFAS membership, which are: 1) Scientific Research Institute for Life (Brazil), 2) CISAPE-School of Education and Research in Health Science-INCIMECA-Institute of Science in Traditional Chinese Medicine and Acupuncture, 3) Employees’ Union of Acupuncture and Related Therapies in the State of Rio de Janeiro (Brazil), 4) Brazilian College of Acupuncture-SOHAKU/ABACO/CBA, 5) Canadian Institute of Traditional Chinese Medicine, 6) California Alliance of Acupuncture Medicine (USA), and 7) Classical Chinese Medicine Ltd. (Scotland). WFAS currently has 149 members representing 51 countries and regions.

II. Enhanced cooperation with WHO by fulfilling NGO obligations on time and on quality.

WFAS Secretariat fulfilled the obligations stated in the *WFAS/WHO Collaboration Plan for the Years 2010-12* on time and on quality. A report was sent to the Department of Traditional Medicine of WHO in June, 2012, and a new 3-year plan is about to be submitted. A total of 3 representatives were sent to the 130th session of WHO Executive Board (Geneva, 2012 February) and the Development Program of Traditional Medicine for the Years 2011-2020 of WHO West Pacific Region (Hong Kong, 2012 May). As the only international acupuncture organization in official relations with WHO, WFAS delegation was invited present WHO consultation with NGOs held in WHO headquarters on October 18, 2012. With NGOs becoming important partners of WHO at national level, the leading organization of global health has been attaching increasing importance to the engagement with NGOs. Representatives from 25 NGOs in official relations with the Organization attended the consultation, during which Margaret Chan, Director-General of WHO, gave a welcome speech.

III. Strengthened international acupuncture exchange in effort to enhance the value of acupuncture in clinical practice worldwide.

1. WFAS International Acupuncture Symposium – Globe Tour on Acupuncture Style.

In 2009, the University Working Committee launched WFAS International Acupuncture Symposium – Globe Tour on Acupuncture Style, which will have
stopped 8 times by the end of 2012. Standing on the international platform provided by WFAS, the Tour aims to promote appropriate techniques with significant effectiveness to acupuncture practitioners. Different from traditional academic report, the techniques are demonstrated instead of lectured to the students. This new form is regarded as more vivid and easy to understand. By the end of 2012, the Tour will have had 5 stops in Beijing, Shandong Province of China, Malaysia and Hong Kong.

April 30th to May 2nd, the Tour stopped at Kuching, Sarawak State, Malaysia. It was hosted by International Traditional Physicians Academy Malaysia, Management and Science University, Johor Chinese Medicine Orthopaedics and Acupuncture Association, and enjoyed full support from Malaysian government as well as Sarawak state government. The theme was *acupuncture, orthopaedic, cancer and TCM education*. Mr. Liow Tiong Lai, Health Minister of Malaysia, and more than 400 delegates from China, USA, Canada, Norway, Japan, Singapore, Southeast Asian countries and Hong Kong, Macau and Taiwan attended the Symposium.

The Tour will stop at Hong Kong December 2nd and 3rd, 2012. The theme is *policy and corresponding measures on tobacco control – exchange and share experience*. It is co-organized by WFAS, School of Chinese Medicine of The Chinese University of Hong Kong, and Pok Oi Hospital.

World Acupuncture Convention on Health Preservation will be held from December 7th to 10th in Beijing, China.

2. Important academic activities

The launch meeting of Acupuncture on Tennis Elbow: an International Multi-center Clinical Research Project, organized by WFAS and hosted by Changchun University of Chinese Medicine, was held April on 6th to 8th, 2012. Under the coordination of WFAS, the project will be jointly carried out by Changchun University of Chinese Medicine, University of Technology (Sydney) and Hong Kong Baptist University. The representatives to the meeting reached consensus on cooperation mechanism as well as the principle in designing the research protocol, which is to follow international standards with specialties of acupuncture considered at the same time. This international multi-center clinical research project is bound to promote scientific and standard acupuncture clinical research, so that the medicine can better serve for the health of mankind.

IV. Finance

1. Membership fee. In accordance with the work plan, the Secretariat issued an
invoice of membership fee to all member societies in April, 2011. By the end of October 2012, we have received RMB ¥ 159,220, including RMB ¥ 70,000 supported by the Chinese government.

2. Income from trainings and others: RMB ¥ 30,9575

3. Expenditure. The total expenditure of 2012 amounts to RMB ¥ 460,000, including: 1) administrative expenses: RMB ¥ 40,000; and 2) operation cost: RMB ¥ 420,000.

4. Audit. In April 2012, accounts of WFAS of the year 2011 were audited by Beijing Gentlewind Certified Public Accountants Co., Ltd., an accounting firm designated by the Chinese government department in charge of civil societies. The results came out that WFAS was able to follow the Regulation on Registration and Administration of Social Organizations formulated by the Chinese government, the scope of work in line with the provisions of the Constitution; able to follow the standards for setting membership charges, comply to the membership charge record, and improve the management of the charges; and reported the income and expenditure of membership fee to registration and administration authorities and financial departments upon annual audit. The financial work of WFAS received well comments.

V. Key tasks in 2013

1. Get prepared for the 8th WFAS General Assembly and World Acupuncture Conference. The preparatory work of 2013 conference consists of two parts: WFAS Secretariat is in charge of the general assembly, and world acupuncture conference is hosted by Australian Acupuncture and Chinese Medicine Association Ltd.

1.1 Preparatory work for the general assembly

i. Make an information list of member societies and inform all WFAS members of the 8th General Assembly accordingly.

ii. Determine the quota distribution plan of the candidates for the 8th Executive Committee and for new members. Application information from the candidates shall then be examined.

iii. Draft a suggested revision of the Constitution and other routine documents such as work report and financial report.
1. Strengthen communication with the hosts of the Conference to ensure smooth transmission of information and successful GA and Conference.

2. Collaboration with the WHO shall be focused to 3 points:

2.1 In accordance with *WFAS/WHO Collaboration Plan for the Years 2010-12*, WFAS 2013 General Assembly and World Acupuncture Conference will be co-organized with WHO. The Secretariat will apply for co-organization in written form early 2013. WFAS shall continue on close connection and communication with the WHO in order to play an important role of WFAS in global health.

2.2 Complete and submit the paper of *WFAS/WHO Collaboration Plan for the Years 2013-15* based on discussion on this session.

2.3 Send representatives to World Health Assembly and regional meetings.

3. The year 2013 marks the 25th anniversary and also the 8th general assembly of WFAS. In order to review the path of development of member societies and give publicity to the contributions all members have made to acupuncture in the world, the Secretariat plans to collect information from members to write a report on *The History and Development of WFAS*, which shall be completed before the GA.

Dear executive members:

Thank you all for your support and help to WFAS Secretariat in the past year!

The Secretariat

World Federation of Acupuncture-Moxibustion Societies (WFAS)
文件三

世界针联章程修改提案

提案：修改世界针联章程

（一）增加表彰与奖励。

第四条最后增加“十、表彰奖励为针灸发展做出重大贡献的会员团体和个人。”

理由：通过奖励的方式，鼓励获奖人对针灸发展做出更大贡献，同时激励其他针灸工作者做出贡献。

（二）修改世界针联会员组成。“第三章 第五条 成立三年以上拥有50名成员以上的合法针灸学会或合法针灸机构”，修改为“第五条 成立三年以上拥有50名成员以上的合法针灸学会或成立一年以上不少于10人的合法针灸、医疗机构”。

理由：根据世界针联章程第五条规定世界针联会员可以是合法针灸机构，近年来，世界针联发展了一批针灸机构为团体会员，壮大了队伍。但还有些大学、研究机构等也想加入世界针联，却受人数和成立时间的约束。这些机构并非学会，人数有限，成立时间不等，为此，分开规定有利于吸收更多的针灸医疗机构，提升针联的学术水平。

（三）修改会员条款。
1 修改团体会员条款；2 增加个人资深会员条款。

理由：有些大学中的针灸部门或某些针灸研究机构具有很高的针灸水平，但规模常常不大，为团结这部分力量，在保证合法性的前提下，删去关于团体会员的限制条件。为适应针灸发展的新形势，扩大世界针联的影响力，加强于各国针灸工作者的联系，有必要发展个人会员。

（四）修改会员会费条款。团体会员由原来的每个单位 100 美元，提高为 200 美元。资深会员每年年费 300 美元。

理由：随着全球经济通货膨胀，原定会费的实际价值已经贬值，为更好发展针灸事业，有必要提高会费收费标准。团体会员由原来的每个单位 100 美元，提高为 200 美元。个人会员年费 300 美元，参照中国针炎学会等各国学会，一般年费为当地货币 300 元，故采取国际通行货币美元 300 元。

(五) 修改执行委员会人数。第十九条 “副主席十四至二十人” 修改为副主席“三十人”，执行委员“三十二至三十六人”修改为执行委员“五十人”

理由：世界针联的事业和队伍在发展壮大，会员团体每年以 5%-10%的速度递增，需要会员团体中有能力有影响的人才进入执委会发挥作用。
Proposal for Revising WFAS Constitution

Proposal: WFAS Constitution Revision

I. Add awards. Add ‘(10) Recognize and reward those member societies or individuals who have made great contributions to the development of acupuncture and moxibustion.’ to Article 4.

Reason: To reward those who have made great contributions to acupuncture-moxibustion development and also by which to inspire more achievements from fellow acupuncture professionals and personnel.

II. Change the composition of WFAS members. Article 5 in Chapter III, change ‘WFAS is composed of member societies. A member society must be a lawful acupuncture-moxibustion society or organization of at least three years’ history in a country/region and must have at least fifty individual members...’ into ‘WFAS is composed of: 1) lawful acupuncture-moxibustion societies or organization of at least three years’ history with at least fifty individual members, or 2) lawful acupuncture or medical institutions of at least one year’s history with no less than 10 individual members...’

Reason: Article 5 of Chapter III states that acupuncture institutions as organizations are qualified to apply for WFAS membership. In recent years, WFAS has absorbed a number of such institutions and expanded our scale. However, there are still other institutions such as universities or research bodies who are willing to join WFAS but are disqualified by number of members or length of history. These institutions are not societies with usually smaller numbers of members and various lengths of history. As a result, a separate term can help absorb more acupuncture medical institutions for the purposes of enhancing the academic competence of WFAS.

III. Modify some terms considering membership: 1) modify terms related to society membership; and 2) add terms of senior individual membership.

Reason: In order to attract those acupuncture groups of universities and research institutions which are highly acknowledged academically but small in scale, limitation of membership to societies only shall be removed, provided that the legitimacy of the Constitution is ensured. New situation of
acupuncture-moxibustion development and the need to expand the influence of WFAS as well as to strengthen international communications between acupuncture professionals and personnel have made it necessary to introduce individual membership.

IV. **Modify terms considering membership fees.** Annual membership fee for each society shall be increased from 100 US dollars to 200 US dollars; and that for senior individual membership shall be 300 US dollars.

Reason: The membership charges have depreciated by actual value along with the global economic inflation. Under such circumstances, a reasonable increase in the annual membership fee from 100 US dollars to 200 US dollars for societies would be a financial guarantee for further promotion of acupuncture and moxibustion. The charge of 300 US dollars per year for individual membership is made in accordance with international convention of 300 of local currency which is adopted by many societies such as China Association of Acupuncture-Moxibustoin added that United States dollar is the international currency.

V. **Change the number of Executive members.** In Article 19, change ‘14-20 vice president’ into ‘30 vice presidents’, and ‘32-36 executive members’ into ‘50 executive members’.

Reason: As WFAS develops, the number of our members grows in an annual speed of 5%-10%. This calls for those who are capable and with influence from members to give play to their talents in the Executive Committee.
文件四

世界针联成立专业委员会提案

提案：成立世界针联专业委员会

理由：

1. 以专业为核心，便于联系本学科、本专业人员，为各学科、专业的学术研讨、技术交流、成果推广、培训人才、组织合作、信息共享提供组织平台。

2. 针灸专业委员会成立的条件已经成熟。针灸的各种技法和对疾病的治疗专业特色突出，具备学科分化基础，具有稳定的发展潜力，同时，部分专业形成相对稳定的专业技术队伍。

3. 成立专业委员会有利于世界针联自身组织机构健全，有利于世界针联引导国际针灸健康发展。

建议：

1. 各专业委员会可设会长一人，秘书长一人。副会长、副秘书长、常务理事、理事若干人。所有职位通过民主选举产生，每四年换届一次。

2. 会长应由本学科、本专业学术造诣深，德高望重的国际知名专家担任。秘书长应由年富力强、有开拓精神、有组织能力的中青年专家担任。

3. 各专业委员会每年至少召开一次专业会议。各专业委员会每年应提交年度工作总结一份。
Document IV

Proposal for Establishment of WFAS Specialty Committees

Proposal: To establish WFAS Specialty Committees.

Reasons:

1. Committees focusing expertise, research and techniques in branch disciplines of acupuncture and moxibustion function as liaisons and platforms for professionals whose practice and study concentrates on specialized acupuncture-moxibustion to communicate, cooperate and share information with each other through academic discussion and exchange, achievement promotion and training programs.

2. The time of specialty committees has come that each branch of acupuncture-moxibustion has its own unique advantages in disease treatment which is the foundation of branch division and also the soil for their steady development, and at the same time, professional groups relatively stable in number as well as competence have been in form for some branches.

3. Special committees improve the structural integrity of WFAS, which empowers WFAS to lead the world in healthily developing acupuncture and moxibustion.

Suggestions:

1. For each specialty committee there may be one president, one secretary-general, and multiple vice presidents, vice secretary-generals, executive directors and directors. All positions shall be elected democratically and re-elected every four years.

2. The president of each committee shall be internationally renowned expert who is not only academically accomplished in the related field but highly respected by the majority.

3. All committees shall convene professional meetings at least once a year and shall submit an annual report on their work.
文件五

世界针联与世界卫生组织 2013 年—2015 年合作计划

世界针灸学会联合会与世界卫生组织 2010-2012 年合作计划即将完成。根据《世界卫生组织与非政府成员机构关系法则》的规定以及世界针灸学会联合会第七届执委会的要求，起草制定了《2013-2015 世界针灸学会联合会与世界卫生组织合作计划》。

一、根据第 61、62 届世界卫生大会 WHA61.21 号促进传统医学方面的决议以及 2003 年 5 月有关传统医学的 WHA56.31 号决议，世界针灸学会联合会与世界卫生组织一起共同推进传统医学的全球战略计划，大力发展针灸医学，协助世界卫生组织开展针灸立法、针灸标准制定、针灸教育培训与针灸科研等方面的工作。

1. 继续组织与支持世界针联各会员团体，在其所在国推进将针灸纳入国家基本医疗保健体系工作。同时积极与各国卫生行政主管部门进行广泛接触，逐步促进针灸在更多的国家确立合法地位，纳入国家基本医疗保健体系，列为医疗保险项目。

2. 继续组织召开高水平的世界针灸学术大会和国际针灸专题学术研讨会以传播针灸医学，使全世界针灸从业人员更好的了解、使用针灸的新技术、新方法，提高从业者的针灸科研能力和针灸临床疗效。

3. 继续在世界针联各会员团体中推广世界卫生组织发布的有关针灸国际标准和指南，加强与世界卫生组织及其区域机构合作，以会员团体制定的该国已颁布的有关针灸标准为基础，制定世界针联有关针灸的国际行业标准，如制定和颁布针灸穴位部位标准、针灸技术操作规范、针灸临床研究指南、针灸临床疗效评价规范等一系列标准和
开展其他标准化专题的研究。

4. 继续通过会员团体在各国开展针灸师、推拿师水平考试等相关活动，为卫生专业人员、医学院校学生和相关研究人员制定适当的培训规划，促进并保障针灸医学的适当、安全和有效使用。同时根据每个国家的具体情况，通过会员团体和各国的针灸机构，对针灸治疗的适应症、常见症等推广安全的、有效的、高质量的针灸事宜技术和特色疗法，扩大针灸医疗保健服务的可及性和覆盖面。

5. 在研究与创新基础上进一步发展针灸医学，发挥针灸医学在传统医学实施公共卫生、创新和知识产权全球战略和行动计划中的作用，继续为会员团体提供技术指导和培训，使全球针灸从业人员根据本国的需要，提高自身的知识和技能水平。

6. 继续加强与世界卫生组织合作中心、国际研究机构和其他非政府组织的合作，根据各国立法和有关国际义务，进行相互合作，分享针灸医学知识和实践，并交流针灸医学培训规划；

二、信息交流方面的合作

1. 工作信息交流。向世界卫生组织汇报工作计划、工作会议和重要进展方面的信息，及时得到和听取世界卫生组织对世界针灸工作指导和建议。

2. 政策信息交流。收集世界各国有关针灸的政策、发展现状、存在的问题等信息，建设国际针灸医学数据库，为世界卫生组织、各国政府及会员团体提供准确、快捷的数字信息。

三、共同合作举办世界针灸学术大会及学术年会

与世界卫生组织共同举办有关专题的世界针灸学术大会和国际
针灸学术推广等活动，相互邀请和派遣代表参加双方举办的重要学术会议和工作会议，如：

1. 2013年世界针灸学会联合会学术年会。

2. 2014年世界针灸学会联合会学术年会

3. 2015年世界针灸学会联合会学术年会

4. 申请合办并筹备组织2013年世界针灸学会联合会第八届会员大会暨世界针灸学术大会

应邀派代表参加世界卫生组织未来三年的世界卫生大会和区域卫生会议，并就针灸发展策略和措施等有关问题提供咨询和建议。

世界针联还将履行除上述之外的世界卫生组织非政府成员机构承担的其他责任。

世界针灸学会联合会秘书处

二〇一二年十一月
WFAS/WHO Collaboration Plan for the Years 2013-2015

November, 2012

WFAS/WHO Collaboration Plan for the Years 2010-12 is about to be completed. In accordance with the terms of the *Principles Governing Relations between WHO and NGOs* and the requirements by the 7th Executive Committee of WFAS, WFAS/WHO collaboration plan for the years 2013-15 is drafted.

1. Based on WHA 62.13 resolution on traditional medicine approved in the 61st and 62nd World Health Assembly and WHA56.31 resolution on traditional medicine adopted in May 2003, WFAS will work jointly with WHO in promoting the implementation of the global strategy on traditional medicine and developing acupuncture worldwide, and also assist WHO in legislation, standard-making, training and research of acupuncture.

2. Continue to support member societies in the process of integration of acupuncture into local health system. Actively engage with local health administrative departments and gradually promote acupuncture legislation in more countries and the integration of acupuncture into national basic medical system as well as insurance system.

3. Continue to organize high-quality international conferences and symposiums on acupuncture in order to promote new technology and techniques of acupuncture and enhance the capabilities of acupuncture practitioners both in scientific research and in clinical practice.

4. Continue to spread WHO international standards and regulations on acupuncture, strengthen cooperation with WHO and its regional offices; draft WFAS international acupuncture standards on acupoint locations, operating procedures, clinical research guideline and clinical effectiveness evaluation, based on existing standards of member societies in all countries, and support projects of acupuncture standardization.

5. Continue to organize proficiency test for acupuncturist and massage practitioners in member societies, draw plans for training health workers, medical school students and researchers; promote appropriate, safe and efficient use of the acupuncture; promote safe, efficient, high-quality and appropriate acupuncture techniques and special therapies via member societies and acupuncture organizations in all countries in accordance with specified national conditions.

6. Further develop acupuncture on the basis of research and innovation, and strengthen the role of acupuncture in implementing the global strategy and action...
program for public health, innovation and intellectual property right; continue to provide technology support and training for member societies and enhance the knowledge and practice of international acupuncture practitioners.

6. Continue to strengthen cooperation with WHO cooperation center, international research institutes and other NGOs; share and exchange acupuncture practice and training program with each other in accordance with local laws and international responsibilities.

II. Cooperation in information exchange

1. Work information exchange. Report work plans, meeting contents and achievements to WHO for instructions and suggestions on the work of WFAS.

2. Policy information exchange. Gather information about acupuncture policies, current situations and problems; build international database on acupuncture to provide accurate information in digital for promptly to WHO and its member states as well as WFAS member societies.

III. Co-sponsor world acupuncture conference and annual academic conference

Organize world acupuncture conference and acupuncture promotion meetings in cooperation with WHO; send representatives to each other’s major meetings, including:

1. 2013 WFAS annual academic conference
2. 2014 WFAS annual academic conference
3. 2015 WFAS annual academic conference

Send delegates to WHO World Health Assembly and regional meetings in the next three years, and provide suggestions on acupuncture development strategy and plans.

WFAS shall fulfill other responsibilities as an NGO in official relations with WHO in addition to the objectives mentioned above.

Secretariat

World Federation of Acupuncture-Moxibustion Societies (WFAS)
文件六

世界针灸学会联合会国际学术会议的组织与管理

（初稿）

第一章 总则

世界针灸学会联合会按照章程的规定定期举办学术会议，世界针联的会员单位可以根据具有同样专业知识背景的人为研究问题、交流信息、获取知识、统一思想等目的在特定的时间和地点聚集，按照一定的规则来进行交流、讲解、讨论等活动为目的来申请承办世界针联的学术会议。在进行这些活动过程中，参会者可以发表科研成果、成就、理论和学术意见，追求同行认可，提升自己的价值；还可以结识新老同行朋友，面对面地进行交流、讨论，了解同行特别是一流科学家最近的研究动向，了解最新的科研趋势。

第二章 申请

世界针灸学术大会暨世界针联会员大会四，世界针联国际针灸学术研讨会每年一次，世界针联国际针灸学术研讨会每年一次。会员大会和国际针灸学术研讨会的承办，会员可向执行委员会申请，经执行委员会审议，提交会员大会通过，申请者方可承办会议。世界针联国际针灸专题研讨会的承办，在会员大会休会期间，申请承办的会员须以信件的形式提前一年向世界针联主席提出申请，由秘书处以书信形式向执委提出报告或在当年
执委讨论通过，申请者方可承办会议。

（一） 申办条件：

① 申请承办法会的名称，会议拟举办的时间、地点及其会期等；

② 申请承办法会的简介，包括在该学科领域的学术实力和举办优势。
   还需要拟定初步的学术计划，即会议特邀报告人数量、口头报告及展览展示的安排等；

③ 拟申请承办法会的主题和学术议题；

④ 申请承办法会计划联合邀请的学术团体和单位；

（二） 申办手续

1、申办机构

（1）单独承办的，由举办机构负责申报；

（2）几个单位联合承办的，由牵头单位协调后负责申报；。

2、申请内容

（1）会议中、英文名称的全称及简称、举办日期、举办地点；

（2）举办会议的背景、主要议题与内容、会议的学术价值和经济、社会意义；
（3）协办或联合承办单位的情况；（须另外附页说明）

（4）会议规模、代表人数，筹备委员会成员及主要代表的姓名、身份、国籍；

（5）会议联系及筹划进展情况；

（6）会议活动的初步安排；（须另外附页说明）

（三）世界针联秘书处办公室行文报主席审批，同时提交执委会表决。

世界针联在召开执委会时，将申办文件提交会议审议，审议通过后，世界针联秘书处下达会议批件，同时报世界针联的上级主管部门。承办单位在拿到会议批件后开始筹备会议。

第三章 筹备

（一）成立组委会

1、会议准备

申办方取得国际会议承办权后，收集前几届会议相关信息和资料进行参考，成立大会组委会是工作的开始，由组委会审议会议方案和对重大问题的决策。

2、会议秘书处

会议秘书处由世界针联一名工作人员参与，确保与针联秘书处的
联络畅通，会议秘书长负责会议各项工作。

大会如有政府官员出席的，须提前半年将出席官员的基本情况书面报告给秘书处，若有其它需要说明的情况，请附说明材料。

按照世界针联章程规定，承办单位在大会期间使用的语言为中文、英文和本国语言，大会开幕式需要中文、英文的同声传译，分会场可根据实际情况安排翻译。

大会开幕式的详细安排需经世界针联秘书处的审议，要提前一月报告世界针联秘书处商定。

3、学术处

学术处由世界针联一名工作人员参与，安排具备权威的学术发言和大会主题演讲，协调各个分会场的演讲安排。

4、展览展示

根据大会主题和会议内容，可以设立展览展示区域，用来展示与大会主题相关的医疗器械、医药产品、医药书籍、保健品、音像制品等新技术、新产品。

（二）会议组织

会议通知、会议网站、科技群体互通是会议信息宣传的重要方式。

1、会议通知

会议通知分为二轮，合理安排会通知的下发时间，会议筹备期是1年。
2、会议联络宣传

会议组织工作直接关系到参会代表的多少和会议期间各项工作的落实，由秘书长和学术秘书担当此项工作。参会专家层次、人数的多少必须每月向针联秘书处报告一次。

（三）礼宾接待

按照世界针联的惯例，对主席、前主席、秘书长、司库按标准执行接待。其他世界针联官员接待参照世界针联的会议协议进行安排。

第一章  会议召开

执委会

世界针联在大会前一天召开执委会，承办方需在规定的时间安排好会场和接待工作，检查会场的设备完好，在会场悬挂执委会标语（中英文）。

大会召开

（一）会议注册

担任注册主要工作的应该是秘书处的全体工作人员以及众多的会议志愿者。应在会议酒店以及周边设置明显的指示标示，以便参会者顺利到达注册。

会议代表随从安排，有些代表参会带上随从人员。随从人员一般
不参加会议，需会前了解代表随从人数、性别等情况。

（二）会议召开

会议召开前要在显眼的位置安放会场分布图、当天的会场安排和各会场报告顺序，代表会在参会前核实报告情况。

主席台就坐人员的安排顺序按照世界针联秘书处会前的安排意见排列，如遇临时变化，需随时报告世界针联秘书长进行调整，主席台就坐人员须有专人负责引领到位。世界针联的副主席以及执委均属于会议的VIP成员，需安排专区就坐。

大会开幕式结束后，根据实际情况安排合影，前排属于主席台人员和针联副主席，第二排属于针联执委和特邀专家以及针联秘书处人员，其余位置可根据参会人员进行排列。

第五章 会议总结

会议召开完毕后，所有会议资料的整理归档十分重要，根据档案馆学术交流归档的要求，一般需要归档的材料有会议通知、会议议程、邀请函、开幕式上的演讲稿、合影及相关照片、论文集、通讯录、会议纪要、会议总结等材料。

（一）会议结束后，承办单位应在一个月内撰写会议总结报送世界针联秘书处。

（二）会议总结的内容：

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1、会议名称、时间、地点、主题、承办单位和学术负责人，参会实到人数、来自的国家和地区，收到中英文论文数量；

2、会议的收获和成果以及存在的问题和建议；

3、与会国内外著名学者的最新研究成果和动向；

（三）将会议期间的影像资料一同拷贝一份，会同总结报告一并交世界针联秘书处存档。
Document VI

Regulations on Organizing and Arranging International Academic Conferences of World Federation of Acupuncture-Moxibustion Societies
(Draft)

Chapter One General Provisions

World Federation of Acupuncture-Moxibustion Societies (WFAS) convenes academic conferences on a regular basis in accordance with its Constitutions. Any member society which wishes to call an aggregation at a particular time and location for the purposes of researching, sharing information, obtaining knowledge, seeking consensus and the like through exchange, explanation, discussion and other activities among the people with same or similar professional and knowledge background may apply for hosting WFAS academic conferences. Participants of such conferences may release research results and achievements, introduce theories and ideas, and seek recognition and improvement. They may also meet friends, old or new, by face-to-face communication and discussion, as well as learn about the latest trend in scientific acupuncture-moxibustion research from their fellow acupuncture professionals especially those top experts.

Chapter Two Application

World Acupuncture Conference and WFAS General Assembly is held once every four years and WFAS International Acupuncture Symposium is held annually. Any member society may apply to the Executive Committee for hosting the World Acupuncture Conference and WFAS General Assembly and may be accepted as the host after approval from the Executive Committee and the General Assembly. Any member with the intention of hosting the WFAS International Acupuncture Symposium shall apply to the President of WFAS through written form during the intervals of the General Assembly at least one and a half years earlier, and may be granted the right to host the said conference after approval from the executive members in written form or during their annual meeting.

I. Information required:
1. the name and the planned time, place and duration of the conference;
2. brief introduction of the bidding society including its academic strength in the relate field and advantages in hosting such a conference; and a draft plan, namely the number of guest speakers and arrangements for oral reports and exhibitions;
3. theme and topics of the conference; and
4. co-hosting societies or associations.
II. Application procedures
1. Application society:
   1) societies bidding for sole hosting right are responsible for application on their own; and
   2) several societies bidding for the right to co-host a conference shall apply by a leading society.

2. Application contents:
   1) full name of the applied conference in both Chinese and English and its brief introduction, time and location;
   2) background, theme and topics, academic value and economic and social significance of the conference;
   3) brief introduction of co-hosting societies, if any (in attachment form);
   4) the scale of the conference and the number of attendees, and the name, title, and nationality of some leading members of the preparatory committee;
   5) means of communication and report on preparation; and
   6) arrangements of activities of the conference (in attachment form).

III. WFAS Secretariat reports to the President and the Executive Committee for approval in written form.
1. WFAS Secretariat shall submit the application to the Executive Committee during their meeting, and shall issue a written approval after the application is voted through and report to the superior departments at the same time. The host shall begin their preparatory work after receiving the approval.

Chapter Three Preparations

I. Organizing committee
1. Preparations
   After being granted the right to hold a WFAS international conference, the host-approved shall start its preparatory work by establishing the Organizing Committee as the major decision-making body in preparation which is responsible to collect and review information about previous conferences and make plans and arrangements.

2. The Secretariat
   The Secretariat of the conference shall have one staff of WFAS to ensure smooth connection between the host and the WFAS Secretariat. The Secretary-General is in charge of overall preparatory work.

   The host shall send a written report to the WFAS Secretariat if any government officials should present at the conference, including the basic introduction of the
official(s) and any other information needed in the host’s opinion.

In accordance with the WFAS Constitutions, the official languages of the conference shall be Chinese, English and/or the official language of the host’s country. The opening ceremony shall provide Chinese-English simultaneous interpretation, but the interpretation of the parallel sessions may be arranged according to the actual needs.

Detailed arrangements of the opening ceremony shall be reported to the WFAS Secretariat for approval at least a month earlier.

3. The Academic Department
The Academic Department shall have one staff of WFAS and which is responsible for arrangements of authoritative and keynote speeches and also coordination between all parallel sessions.

4. Exhibition
Exhibition area may be set up to give display to new technologies and products such as medical devices, pharmaceutical products, books, health-preserving products and audio-video products as far as they relate to the theme and contents of the conference.

II. Organizing work
Notice, website and communications between science and technology groups are important means to give publicity to the conference.

1. Notice
The conference shall have two rounds of official notice. The host shall make reasonable strategy in the timing of the said notices within the preparatory period which is one year.

2. Contact and publicity
The Secretary-General and the Secretary of the Academic Department shall take charge of the organization of the conference since it affects the number of attendees and the implementation of all the arrangements during the conference. The number and academic level of experts who have confirmed to participate in the conference shall be reported to the WFAS Secretariat once every month.

III. Receptions
The President, former President(s), the Secretary-General and the Treasurer shall be received according to conventional standards. Other WFAS officials shall be received as agreed at relate WFAS conferences.
Chapter Four  Opening Ceremony

The Executive Committee
The WFAS Executive Committee meets on the day before the opening ceremony of the international conference. The host shall have been ready for all the arrangements and reception work by then including venue decoration, equipment which is in good condition, and the banner for the Executive Committee (in both Chinese and English).

The opening ceremony
I. Registry
The staff of WFAS Secretariat and some volunteers shall take charge of conference registry and shall set up signs in and around the hotel to assist all participants.

The entourage who may come along with some participants usually don’t attend the conference, but the number of people and their sex are needed for better reception.

II. Opening ceremony
The host shall set up notices in prominent positions about venue locations, topics of the day and speeches in the order of reporting for the convenience of the attendees.

The order of seats for the guests on the podium shall be arranged according to the advance agreement from the WFAS Secretariat and shall only be changed after approval of the President of WFAS. Special guides shall be assigned to lead the guests to their seats. Vice presidents and members of the Executive Committee of WFAS are to be received as VIPs and shall be seated in the specially area.

A group photo shall be taken after the opening ceremony with the guests of the podium and WFAS vice-presidents in the front row and the executive members, invited experts and staff of WFAS Secretariat in the second row. Other positions may be arranged on actual situation.

Chapter Five  Summary

As it is very important to preserve information from the conference, the following documents shall be archived in light of the requirements for academic exchanges including notices, agenda, invitations, speech texts on the opening ceremony, group photos and relate pictures, conference proceeding, contacts, minutes and summaries.

I. The host shall send a summary report to the WFAS Secretariat within one month
after the conference shall be closed.

II. Contents of the report:
1. Basic information about the conference: the official name, time of opening and duration, location, host society(s), head of academic department, number of actual participants and their nationalities, and the number of Chinese and English theses;
2. Achievements and progress made in the conference and remaining problems and corresponding suggestions;
3. The latest results and trends of research by the renowned scholars presented in the conference;

III. A copy of videos of the conference shall be sent together with the summary report to the WFAS Secretariat.
文件七

关于收集世界针联会员信息撰写《世界针联的历史与发展》的提议

2013年是世界针联成立25周年，也是世界针联第八届会员大会召开之年。为全面了解世界针联会员团体在各国的发展情况，宣传世界针联的会员在过去25年中，在推动世界针灸发展所发挥的作用，秘书处拟收集世界针联会员信息，撰写《世界针联的历史与发展》，现将此提议提交世界针联第七届执委会第四次会议讨论决定。

信息收集用途:

1. 在世界针联成立25周年之际，以世界针联的名义出版一本《世界针联的历史与发展》（暂定名称）。

2. 为世界针联第八届会员大会召开和第八届执委会的产生的提供基础信息。

信息收集内容:

1. 学会基本情况简介（学会成立背景、会员人数、下属机构数量、现任领导团队）

2. 本学会在针灸发展中发挥的作用（立法、教育、医疗保险、学术等），学会学术、社会活动掠影（图片）

3. 本国针灸发展的历史与现状，①立法状况（如法律法规，管理条例，标准规范等）②从业状况（如从业人员数量，开业资质要求）③医疗机构状况（医院和诊所数量）④教育状况（大学教育情况，培训机构数量等）。

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Document VII

Proposal for Gathering Information from WFAS Member Societies for The History and Development of WFAS

The year 2013 marks the twenty-fifth anniversary of World Federation of Acupuncture-Moxibustion Societies (WFAS) during which the 8th General Assembly will be held. In order to keep abreast with the development of WFAS member societies in each country and to publicize the contribution of member societies of WFAS in promoting international acupuncture development over the past 25 years, the Secretariat plans to collect information from WFAS member societies and write the History and Development of WFAS. Now this proposal is to be submitted to the fourth meeting of the 7th Executive Committee for discussion.

Purposes of collecting information:

1. The History and Development of WFAS (provisional name) will be published under the name of the WFAS during its 25th anniversary.

2. To provide basic information for the 8th General Assembly and the election of the 8th Executive Committee.

Contents of information to be collected:

1. Brief introduction to each society (background of founding, number of members, number of subordinate institutions and present leadership)

2. The contribution to the development of acupuncture (legislation, education, medical insurance, academy etc.); glimpse of academic and social activities (photos).

3. History and current situation of the acupuncture development in their countries
   a) Legislative situation (laws and regulations, administrative rules, standards etc.)
   b) Practice situation (the number of practitioners, the qualification for opening private practice)
   c) Situation of medical institution (the number of hospitals and clinics)

Educational situation (education in universities, the number of training institutions etc.)

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文件八

世界针联第八届会员大会筹备工作计划

会员大会筹备日程

第一阶段 2 月 16 日—3 月 15 日

1、编制《世界针联会员情况调查一览表》。

2、审查会费，公布缴纳会费情况。

3、吸纳新会员工作。

4、向世界针联会员发出有关召开第八届会员大会的通知

第二阶段 4 月 1 日—5 月 15 日

1、第八届执行委员会候选人的国家和地区分布方案。

这项工作沿用以往的工作程序，根据第七届执行委员会确定第八届执行委员会候选人的国家和地区分布方案，经执行委员会通讯审议表决，确定分布方案。

2、代表名额的分配和会员代表资格审查。秘书处向各会员发出推荐代表函。

在进行了会员情况调查的基础上，按照章程的规定，根据会员人数分配参加会员大会代表名额。

3、起草《章程修改意见草案》、《工作报告》、《财务报告》等文件。

第三阶段 5 月 16 日—6 月 30 日
1. 由各学会根据分摊方案从本学会和其他学会中推荐候选人。
2. 秘书处汇总编制各学会被推荐人名单一览表。
3. 各国会员团体根据执委会候选人分摊方案和被推荐人名单进行预选。

第四阶段 7 月 1 日—8 月 30 日
1. 确定第八届执行委员会候选人名单。
   秘书处根据得票统计出预选结果，确定候选人预选名单。报七届五次执行委员会会议讨论，最后提交第八届会员大会投票选举，产生世界针联第八届执行委员会。
2. 确认会员代表人数。
3. 向世界针联第七届执行委员会就《工作报告》和《财务报告》、章程修改草案、会议日程等大会文件征求意见。
4. 落实会员大会的会场及有关会务工作
Document VIII

Preparation Plan for the Eighth General Assembly of WFAS

Preparation schedule for the General Assembly

The first stage:  February 16th ---March 15th

1. Draw up Questionnaire on Member Societies of WFAS.
   Survey and verify the numbers of members in each society, the contact addresses, the payment of membership fees, etc.

2. Urge the member societies to pay the membership fees and announce the payment status.

3. Accept new member societies.

4. Inform the member societies of the eighth general assembly.

The second stage:  April 1st---May 15th

1. The distribution protocol of the eighth executive committee candidates in different countries and regions

   In light of the previous work procedures, the 7th executive committee shall determine the distribution protocol of the eighth executive committee candidates in different countries and regions through correspondence vote.

2. Assign the number of delegates to the assembly and to examine the qualification of them. The secretariat will send a letter asking for recommended delegates to each member society.

   Based on the result of survey on the member societies, the number of the delegates to the assembly will be assigned in accordance with the constitution and the actual number of the members in member societies.


The third stage: May 16th ---June 30th

1. Each society shall nominate candidates from their own society and other societies according to the distribution protocol.
2. The secretariat shall draw up a name list of candidates recommended by each society.

3. Each member society shall carry out the preliminary election according to the candidate distribution protocol and the recommended name list.

**The fourth stage: July 1st — August 30th**

1. Determine the name list of the 8th executive committee candidates.

   The secretariat shall confirm the name list of the candidates according to the pre-election results and submit it to the Fifth Session of the 7th Executive Committee. And the 8th Executive Committee will be elected on the 8th General Assembly.

2. Confirm the number of delegates to the assembly.


4. Make sure of the venue and all the meeting related work.